



Municipality of the District of Argyle

Item: CAO Training – The One Conference

Date: August 13, 2019

Background:

Council has approved training in the amount of \$6,500 for administrative staff in 2019-20 and has consistently supported training for all staff including their one staff, the CAO. As a CPA, he is required to do a pre-set number of hours in training to maintain his designation. Currently, there are many online courses that qualify, which has been his focus. These courses are very economical, at approximately \$115 – \$250 per course. Also, in the past, the CAO has combined his CPA hours requirements with offering courses to municipal units through AMA, which avoided any municipal costs.

There is an annual conference for CPA's called The One Conference. It is being held from September 22-25 of this year in Montreal. The cost to participate in this conference is pricier than normal training at \$1,095, plus there would be costs for hotel, which would be slightly higher than Halifax rates. It is important to note that this conference counts for training for the CAO's CPA designation. The CAO is requesting permission from Council to attend this conference. The cost of this conference should not exceed the normal cost for an FCM conference, likely to be lower. As he did not attend the current FCM, he is requesting that this conference be considered by Council for approval.

An alternative to this conference would be the annual professional development week in Halifax, where there would be travel and accommodation costs as well.

MGA and intermunicipal agreement considerations:

Eligible expense under the MGA – training for staff, no intermunicipal considerations.

Fiscal Considerations:

The 2019 training budget for Administrative staff is \$6,500.00. The current actual spent from this budget (as of August 13, 2019) is \$1,100.00. It should also be noted that there are separate training budgets for the Public Works Department as well as the Recreation Department. Based upon this information, and the approximate cost of attending the One Conference in Montreal September 22nd -25th, 2019, it is unlikely that the current training budget of \$6,500 will be exceeded.

Proposed Motion:

Council moves to support this training request for the Municipality of Argyle CAO, Alain Muise to attend the One CPA Conference in Montreal from September 22-25, 2019.