

# Memorandum

**TO:** Alain Muise, CAO

**FROM:** Natalie d'Entremont, Director of Recreation Services

**DATE:** January 31, 2020

**SUBJECT:** Active Transportation Budget

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The 2019-2020 forecasted Active Transportation projects will not all be completed during this fiscal year leaving over \$1000.00 surplus in our Active Transportation budget line.

I'm requesting your approval to transfer \$1000 of the Active Transportation project budget, to cost share the hiring of a consultant to design a plan for Nakile Community Accessible Trail as it fits the overall goals of our Active Transportation Plan. This trail will be open to the public, part of this trail will be fully accessible, and approximately 1.5km.

The hiring of a consultant to design this trail plan is financially supported by Nova Scotia Department of Communities, Culture and Heritage, Coastal Financial Credit Unions and Nakile's Community Trail Committee.