

Memo

To: Council

From: Alain Muise, Chief Administrative Officer

Date: June 14, 2022

Subject: Approval of Accounts Receivable Write-Off

There is an expense in the amount of \$732.21 that is unable to be collected due to a death. A motion is required for council to write off this expense that cannot be collected.

Proposed Motion:

Be it moved that council approve to write off the expense in the amount of \$732.21 that is uncollectable.