



## MEMORANDUM

**TO:** Council

**FROM:** Office of the CAO – Prepared by Chantalle Newell, Executive Assistant

**SUBJECT:** Summer 2023 Meetings

**DATE:** June 29, 2023

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Every summer, Council adjourns their regular meetings for July and August and schedules special ones as they arise. This year, there are a lot of development agreements and Land Use By-Law amendments that are being considered. These processes can take time and require certain waiting periods. Therefore, staff feels they should not delay these processes any longer than necessary and we are proposing the following:

- Council adjourn their 4 regular and executive meetings for the months of July and August;
- Council schedule one special meeting on Tuesday, August 1<sup>st</sup> at 6:30 p.m. to pass a development agreement for a sawmill use at 345 Gray Road and;
- Schedule a public hearing on the same day, August 1<sup>st</sup> at 6:30 p.m. to consider a Development Agreement at 111 Head of Roberts Island Road.

Other agenda items can be discussed at this meeting as well, it would not just be limited to the above.

Sincerely,

Chantalle Newell