



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, MARCH 28, 2024

Council Members Present: Warden Danny Muise, Deputy Warden Nicole Albright, Councillor Gordon Boudreau, Councillor Glenn Diggdon, Councillor Ted Saulnier, Councillor Guy Surette, Councillor Richard Donaldson, and Councillor Kathy Bourque.

Absent with Regrets: Councillor Calvin d'Entremont

Staff Present: Chief Administrative Officer Alain Muise, Deputy Chief Administrative Officer Scott Surette, Director of Protection Services René Jeddry, and Executive Assistant Chantalle Newell

Director of Protection Services, René Jeddry was present from 5:45-6:30 to provide Council with an update on the Protection Services department for the 2023 year.

1. **Call Meeting to Order**

Deputy Warden Nicole Albright called the meeting to order at 6:31 p.m. and indicated there were regrets from Councillor Calvin d'Entremont.

2. **Invitation to Stand and Move**

Deputy Warden Nicole Albright reminded Council that they are permitted to stand and move as they need to during the meeting. This is an initiative by Argyle Recreation which normalizes movement in meetings.

3. **Approval of Agenda**

By consensus, the agenda was approved with the addition of 7 G, Business Incentive and 8 D, Correspondence from the Justice Department.

4. **Approval of Minutes**

a. **Regular Council Meeting Minutes – March 14, 2024**

By consensus, the Regular Council Meeting minutes of March 14, 2024, are approved as presented.

b. **Special Council Meeting Minutes – March 20, 2024**

By consensus, the Special Council Meeting minutes of March 20, 2024, are approved as presented.

5. **Staff Reports**

a. **Department Head Report**

The department head report is attached to the agenda. There were no questions on the report.

b. **Clerks Report**



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The Clerk's Report is attached to the agenda. There were no questions on the report.

c. **Building Permit Report**

The building permit report is attached to the agenda. There were no questions on the report.

6. **7-Day Notice**

a. **Article C21 – Reimbursement of Claims Amendments**

Council received notice for the amendments to the Reimbursement of Claims policy.

Councillor Surette raised an issue with the language in section 8.4.

Staff will revisit the language in section 8.4 and return to Council for their consideration.

7. **For Decision and Discussion**

a. **Second Reading - Development Agreement with 4134 Highway 308 (PID# 90087388)**

It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve the Development Agreement at 4134 Highway 308 (PID# 90087388).

MOTION CARRIED UNANIMOUSLY

b. **Second Reading - Land Use By-Law and Municipal Planning Strategy Housekeeping Amendments**

It is MOVED by Warden Danny Muise and SECONDED by Councillor Richard Donaldson to approve the housekeeping amendments to the Land Use By-Law and Municipal Planning Strategy.

MOTION CARRIED UNANIMOUSLY

c. **Election 2024 – Selection of Software**

Council must choose a software to use for the upcoming election. Deputy CAO Surette prepared a report with three options for Council to choose from.

It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Ted Saulnier to enter into agreement with Intellivote for the 2024 election year.

MOTION CARRIED UNANIMOUSLY

d. **Article P32 – Employee Recognition**

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau to approve the amendments to Article P32 – Employee Recognition.

MOTION CARRIED UNANIMOUSLY

e. **Article C6 – Public Presentation**

It is MOVED by Councillor Guy Surette and SECONDED by Councillor Richard Donaldson to approve the amendments to Article C6 – Public Presentation.



MOTION CARRIED UNANIMOUSLY

f. **Article C53 – Municipal Grants and Sponsorships**

It is MOVED by Warden Danny Muise and SECONDED by Councillor Kathy Bourque to approve Article C53 – Municipal Grants and Sponsorships.

MOTION CARRIED UNANIMOUSLY

g. **Business Incentive**

Councillor Surette was asked by residents if there was a tax incentive for new businesses. He indicated that he spoke with other municipalities they offer small tax incentives to new businesses for a few years.

CAO Muise advised he will send council the section of the MGA that gives them permission to provide incentives.

8. For Correspondence and Information

a. **West Pubnico School Correspondence from Department of Education**

Council received correspondence from the NS Department of Education regarding the West Pubnico School.

b. **WSP Invoice**

Council received notice that a WSP Invoice needs to be paid that is over budget. Council already approved an over budget invoice at the last meeting, therefore, this is just for information.

c. **Letter from Department of Public Works re: Intersection Assessment**

Council received correspondence from the Department of Public Works regarding their assessment of the Creamy Treat Intersection. Council is not happy with the response that was received. Councillor Kathy Bourque will bring up at the Joint Police Advisory Committee to request further enforcement in that area.

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to write a response letter to the Department of Public Works expressing Councils dissatisfaction with their conclusion regarding the intersection at Highway 3 and Highway 335.

MOTION CARRIED UNANIMOUSLY

d. **Correspondence from Department of Justice**

Warden Muise received correspondence from the Department of Justice regarding policing priorities. The correspondence indicated that any member of council can raise priorities through their Joint Police Advisory Board to be brought forward to the province.



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9. Financial Requests

- a. District Community Grants – Hubbards Point Community Centre, Twin Village Social Club, St. Joseph Cemetery, and Pubnico Point Trail Association**

It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to approve a \$500 District Community Grant for Hubbards Point Community Centre, Twin Village Social Club, St. Joseph Cemetery, and Pubnico Point Trail Association.

MOTION CARRIED UNANIMOUSLY

10. Agenda Topics for the next meeting/Notice of Motion by Councillors

11. **Question Period – None.**
12. **In-Camera**
13. **Adjournment**

There being no further business, the meeting was adjourned at 7:14 p.m.

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Date Approved

Chair

Clerk/Recorder

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