



MEMORANDUM

TO: Council

FROM: Office of the CAO – Prepared by Julie Atkinson, Executive Assistant

SUBJECT: Summer 2024 Meetings

DATE: June 20, 2024

Every summer, Council adjourns their regular meetings for July and August and schedules special meetings as items arise. We are proposing that:

- Council adjourns their 2 regular meetings and 2 executive meetings for the months of July and August;
- Council schedules special meetings, and pre-scheduled public hearing meetings required of any planning, zoning or development agreement applications.

Sincerely,

Julie Atkinson