

CLERKS REPORT - COMPLETE 2025

Date	Subject	Motion	Status	Dept. Responsible	Comments
30-Jan-25	Low-Income Property Tax Exemption	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to implement the following low-income property tax exemptions, in accordance with the policy for the 2025/2026 tax year: -\$0-\$29,200 exempt for \$300, \$29,201-\$56,000 exempt for \$200, \$56,001-\$64,100 exempt for \$100.	Complete	Finance	
30-Jan-25	Oil Exploration on Georges Bank - Darryl LeBlanc	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Glenn Diggdon to send a letter to MLA Colton LeBlanc expressing Councils agreement with the provinces announcement of maintaining the moratorium of Oil Exploration on Georges Bank as outlined in the Premiers letter dated January 24th, 2025.	Complete	Office of the CAO	
30-Jan-25	Recognition of Virginia Smith - Canadian Swimming Coaches Association Hall of Fame	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden to hand deliver a letter of congratulations from the Municipality of Argyle to recognize Central Argyle resident Virginia "Ginny" Smith for being inducted into the Canadian Swimming Coaches Association (CSCA) in September 2024.	Complete	Office of the CAO	
30-Jan-25	Rezoning Request - PAC Recommendation	It is MOVED by Councillor Kathy Bourque and SECONDED by Deputy Warden Ted Saulnier to give first reading to consider approval of a Land Use By-law map amendment for the property located at 1838 and 1842 Comeaus Hill Road (PID 90222068), Little River Harbour, to rezone from the Coastal Community (CC) zone to the Coastal Community Industrial (CCI) zone as indicated in the planner's report. Proceed to a public hearing without a second meeting of Planning Advisory Committee unless substantial comments are received from the public; and authorize Staff to schedule a public hearing for the application.	Complete	Protection	Public Hearing is scheduled.
30-Jan-25	Second Reading - By-Law 30 Tusket Wastewater	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Darryl LeBlanc to approve the second reading of By-Law 30 Tusket Wastewater.	Complete	Office of the CAO	
30-Jan-25	WE CARE Radiothon	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to be a silver sponsor (\$2500) for the WE CARE Radiothon.	Complete	Finance	
30-Jan-25	2025 U15AAA Hockey Provincials	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Gordon Boudreau to provide support of \$1,000 to 2025 U15AAA Hockey Provincials.	Complete	Finance	
27-Feb-25	Review of Hospitality and Expense Claim Policies	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Warden Nicole Albright to approve Article C33 – Hospitality Policy as presented. It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Malcolm Madden to approve Article C21 Travel and Reimbursement Policy as presented.	Complete		
27-Feb-25	YASTA By-Laws	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to adopt the changes made to the YASTA By-Laws.	Complete	Office of the CAO	YASTA was made aware
27-Feb-25	First Reading - By-Law 23 - Heritage Property	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the first reading of By-Law 23 – Heritage Property.	Complete	Office of the CAO	Second Reading to go April 10, 2025 Notice posted March 26, 2025
27-Feb-25	Solid Waste Contract Request for Proposals	It is MOVED by Warden Albright and SECONDED by Councillor Racheal Surette that Council endorse the attached request for proposal for Solid Waste Collection, and act as the principal contract holder for the collection of recycling material with the addition of alternative weekly pricing. It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque that Council task the CAO to negotiate an agreement with Circular Materials to receive industry funding under the Extended Producer Responsibility legislation.	Complete	Office of the CAO	RFP posted, and new contract shall be signed in the week of April 7, 2025
27-Feb-25	Letter from Honourable John Lohr, Minister of Municipal Affairs	It is MOVED by Warden Albright and SECONDED by Councillor Gordon Boudreau the Municipality of the District of Argyle supports the work of the NSFM in advocating for Nova Scotia Municipalities to be at the table with the provincial legislative and policy makers when legislation that affects municipalities is contemplated, and that the Warden has autonomy to sign a letter expressing support of the NSFM in representing the needs of municipalities that support the municipal autonomy, strong decision making and municipal engagement.	Complete	Office of the CAO	
27-Feb-25	Application for Intermunicipal Solar Project – Request to Approve Application	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque that Council authorize AREA the submission of the solar garden application for the Oakhill location.	Complete	Office of the CAO	Decision shared with AREA, application submitted to the province
27-Feb-25	RCMP Officer Assessment and Request to Increase Officers	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Darryl LeBlanc that the Municipality of Argyle, along with the Municipality of the District of Yarmouth, requests the addition of 2 RCMP officers to be filled in the 2025-2026 fiscal year, and a third officer be added in the 2026-2027 fiscal year. It is MOVED by Warden Nicole Albright and SECONDED by Councillor Darryl LeBlanc that the RCMP and the Province of Nova Scotia join the municipalities to re-evaluate policing resources after the new positions are filled within an 18-month period to examine police effectiveness and additional needs of all parties.	Complete	Office of the CAO	
27-Feb-25	Article C36 - Audit Committee	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to re-adopt Article C36 - Audit Committee.	Complete	Finance	adopted and to be signed
27-Feb-25	Volunteer Recognition Mariner Centre	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Racheal Surette to approve to contribute up to \$500 in conjunction with the Municipality of Yarmouth \$500 contribution and The Town of Yarmouth \$500 contribution to be used to cover the cost of a gift for the former President & Vice president of the Mariners Centre as recognition for all the additional work they both were faced with over the last year.	Complete	Finance	Paid
27-Feb-25	NSMW 2025	It is MOVED by Warden Nicole Albright and SECONDED by Council Darryl LeBlanc to fund \$15,667 to support the licensing fees required to bring NSMW to Yarmouth & Acadian Shores.	Complete	Office of the CAO	Completed, YASTA made aware
27-Feb-25	Council Community Grant Request - Plymouth Recreational Hall Society	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Malcolm Madden to approve the District 2 Community Grant Request for the Plymouth Hall in the amount of \$700	Complete	Office of the CAO/Finance	
27-Feb-25	Council Community Grant Requests - District 8	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to approve the District 8 Community Grant Requests in the amount of \$700 for: Nouveaux Horizons de la Baronnie and Pubnico Lions Club	Complete	Office of the CAO/Finance	
20-Mar-25	Article C50 - Council Procedural Policy	It is MOVED by Deputy Warden Saulnier and SECONDED by Councillor Racheal Surette to approve the amendments made to Article C50 – Council Procedural Policy.	Complete		

20-Mar-25	Article C6 - Public Presentation	It is MOVED by Councillor Darryl LeBlanc and SECONDED by to approve the amendments made to Article C6 – Public Presentation.	Complete		
20-Mar-25	NEW Article C55 - Internal Controls Policy	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Deputy Warden Saulnier to approve the new Article C55 - Internal Controls Policy.	Complete		
20-Mar-25	NEW Article C56 - Credit Card Policy	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Bourque to approve the new Article C56 – Credit Card Policy.	Complete		
20-Mar-25	REMO - CRPP Funding Application Update	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Darryl LeBlanc to make the following resolution:	Complete		
20-Mar-25	Review of Accessibility and Equity & Anti-Racism Plans	It is MOVED by Councillor Racheal Surette and SECONDED by Deputy Warden Ted Saulnier to approve the Accessibility Plan for 2025-2028. It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to approve the Equity and Anti-Racism Plan for 2025-2028.	Complete	Recreation	
20-Mar-25	Article C39 - Community Litter	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Gordon Boudreau to approve the amendments made to Article C39 – Community Litter.	Complete	Office of the CAO	
20-Mar-25	Sympathy Basket for Volunteer Member of our Organization	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Kathy Bourque to send a Sympathy Card from Council and Staff, and a token of Sympathy of up to \$150.	Complete	Office of the CAO	
20-Mar-25	Council Community Grant Requests - District 9	It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Darryl LeBlanc to approve the District 9 Community Grant Requests in the amount of \$700 for: Friends of TNR, Comité des Aînées et Aînés de la région d'Argyle, West Pubnico Golf Association, Voix de la Mer Normandie	Complete	Office of the CAO/Finance	
20-Mar-25	Section 22:2 (g) - Legal Matters	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to approve \$32,541.77 for the Mariners Center operations as per the In-Camera Discussion Section 22:2 (g) Legal Matters.	Complete	Finance	funds disbursed
27-Mar-25	Ice Pad Replacement – Mariners Centre	It is MOVED by Councillor Malcolm Madden and SECONDED by Deputy Warden Saulnier to support in principle the Ice Pad Replacement Project at the Mariners Centre.	Complete	Office of the CAO	Mariners Center board informed
27-Mar-25	Intermunicipal Agreement – Yarmouth Airport Corporation	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Racheal Surette to approve and sign the Intermunicipal Agreement for the Yarmouth Airport Corporation.	Complete	Office of the CAO	
27-Mar-25	Islands and District Fire – Approval to Expense Fire Truck Loan	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to forgive the remaining loan receivable from Islands and District Fire Department in fiscal 2024-2025.	Complete		
27-Mar-25	Solid Waste Collection	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau to approve the acceptance Re//Group's offer for the provision of Organics and Waste Collection, Recycling Collection, and both Spring and Fall Cleanup services, in line with the existing service levels.	Complete	Operations	
10-Apr-25	March 20, 2025 – Regular Council Meeting Minutes	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Racheal Surette to defer the March 20, 2025 – Regular Council Meeting Minutes until recommended amendments were made.	Complete	Office of the CAO	
10-Apr-25	Second Reading - By-Law 23 - Heritage Property	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Darryl LeBlanc to approve the second reading of By-Law 23 – Heritage Property.	Complete		
10-Apr-25	Starlight Committee Member	It is MOVED by Councillor Malcolm Madden SECONDED by Councillor Foster that Councillor Racheal Surette be appointed as a voting member of the Starlight Development Society for a term ending no later than October 31, 2028.	Complete		Julie to contact the committee to add a member to their Society and email list
10-Apr-25	FOIPOP Warden Nicole Albright	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to appoint Kyle Boudreau as the FOIPOP administrator for the Municipality of Argyle	Complete		
10-Apr-25	Overgrown Trees Along Chemin Tour des Buttes	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Glenn Diggdon to write a letter to N.S. Department of Transportation and Public Works to request the cutting of overgrown trees and brush along the Chemin Tour des Buttes in District #4 and cc MLA Colton LeBlanc.	Complete		
10-Apr-25	First Reading - Tourism Marketing Levy By-Law	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Greg Foster to approve the First Reading of the Tourism Marketing Levy By-Law.	Complete		Advertised May 8 to be on agenda for June 12
10-Apr-25	YASTA Core Funding Request	It is MOVED by Councillor Glenn Diggdon and SECONDED by Deputy Warden Ted Saulnier that the core funding request of \$21,000 be approved by Council and reflected in the 2024-2025 fiscal year.	Complete	Finance	Paid
10-Apr-25	Second Reading - Comeaus Hill Rezoning	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Gordon Boudreau to approve the Second Reading of the Comeaus Hill rezoning application for a map amendment to the Land Use By-law to rezone the property at 1838 and 1842 Comeaus Hill Road (PID 90222068), Little River Harbour from the Coastal Community (CC) zone to the Coastal Community Industrial (CCI) zone to allow for the development of a new storage and heavy equipment repair shop.	Complete		
10-Apr-25	Non-Substantial Amendment Approval - Drive Through Lane Adjustment	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Kathy Bourque to approve the non-substantial amendment, drive through lane adjustment.	Complete		
24-Apr-25	Appointment of Auditors	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to approve Doane Grant Thornton LLP as the auditors for the Municipality of the District of Argyle for the 2025-2026 fiscal year.	Complete		
24-Apr-25	Appointment of Officers	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Racheal Surette to approve the enclosed list of officers for the Municipality of the District of Argyle for the 2025-2026 fiscal year.	Complete		
24-Apr-25	Appointment of Solicitor	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to approve the firm Hood Fraser d'Entremont as Solicitors for the Municipality of the District of Argyle for the fiscal year 2025-2026.	Complete		
24-Apr-25	Membership to NSFM and FCM	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Warden Nicole Albright to approve Council's membership to NSFM in the amount of \$6,205 and FCM in the amount of \$2,681 for the 2025-2026 fiscal year.	Complete		

24-Apr-25	Sewer Budgets 2025-2026	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Malcolm Madden to establish that the operating fee for West Pubnico per equivalent unit is \$440.00. It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to establish that the operating fee for Wedgeport per equivalent unit be \$175.00 and the capital fee per equivalent unit is \$550.98. It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Malcolm Madden that the operating fee for Tusket per equivalent unit is now \$405.00.	Complete		
24-Apr-25	East Pubnico Water Utility Charge 2025-2026	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Darryl LeBlanc that Council establish the following rates for the East Pubnico Water Utility for the 2025-2026 fiscal year: Middle East Pubnico -Quarterly fee of \$3,978.29 plus \$4.22 per 1,000 imperial gallons. Lower East Pubnico – Quarterly fee of \$739.26 for a 1.5-inch pipe plus \$2.49 per 1,000 imperial gallons. Lower East Pubnico -Quarterly fee of \$1,182.14 for a 2-inch pipe plus \$2.49 per 1,000 imperial gallons.	Complete		
24-Apr-25	Fire Area Rates 2025-2026	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette that Council approve the area rate set out by the East Pubnico Fire Department for year 6 of 6 at 0.05 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Darryl LeBlanc that Council approve the area rate set out by the Eel Brook Fire Department for year 7 of 10 at 0.125 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Warden Nicole Albright and SECONDED by Councillor Greg Foster that Council approve the area rate set out by the Islands and District Fire Department for year 4 of 5 at 0.08 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden that Council approve the area rate set out by the Lake Vaughn Fire Department for year 10 of 10 at 0.05 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Councillor Racheal LeBlanc and SECONDED by Warden Nicole Albright that Council approve the area rate set out by the Quinan Fire Department for year 7 of 12 at 0.10 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Darryl LeBlanc that Council approve the area rate set out by the Wedgeport Fire Department for year 3 of 6 at 0.07 cents per \$100 of assessment the fiscal year 2025-2026 as presented. It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Racheal Surette that Council approve the area rate set out by the Wedgeport Fire Department for year 2 of 2 at 0.09 cents per \$100 of assessment the fiscal year 2025-2026 as presented.	Complete		
24-Apr-25	Article P5 - Hiring and Probation of Staff	It is MOVED by Councillor Malcolm Madden and SECONDED by Warden Nicole Albright to approve the amendments made to Article P5 – Hiring and Probation of Staff as presented.	Complete		
24-Apr-25	Article P31 - Flexible Work Schedules	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the amendments made to Article P31– Flexible Work Schedules as presented.	Complete		
24-Apr-25	Article P39 - Four Day Work Week Amendments	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to approve the amendments made to Article P39– Four Day Work Week as presented.	Complete		
24-Apr-25	Strategic Plan Refresh	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to accept the updated and refreshed Strategic Plan as presented for 2023-2028.	Complete		
24-Apr-25	Appointment of Investigator - Code of Conduct	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden that Burchell MacDougall Lawyers LLP be appointed as the third-party investigator for the Municipality of Argyle for complaints under the Code of Conduct Legislation, Section 520 of the Municipal Government Act.	Complete		
24-Apr-25	Youth wellbeing network - request for committee member	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Warden Nicole Albright to defer Youth Wellbeing Network - Request for Committee Member until the next council meeting.	Complete		to be added to next agenda
24-Apr-25	Argyle ADA Project - Malcolm Madden	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Glenn Diggdon that Council request that the Province lead a community consultation, in addition to their regulatory submission process in support of the proposed ADA sites.	Complete		Alain has made contact
24-Apr-25	Correspondence from Minister Kent Smith	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to have the letter added to the Aquaculture Argyle website.	Complete		
15-May-25	Operating fund	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve the Operating Budget for the fiscal year 2025-2026 as presented.	Complete		
15-May-25	Tax Rate Approvals	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden that Council approve the following rates for the 2025-2026 fiscal year: Residential \$1.13 per \$100 of assessment (increase of 2 cents), Resource \$1.13 per \$100 of assessment (increase of 2 cents), Commercial \$2.29 per \$100 of assessment (no change).	Complete		
15-May-25	Temporary Borrowing from Operating Reserve	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to authorize a temporary loan of up to \$2,000,000 (non-interest bearing) from the operating reserve to the operating fund with full repayment by August 31, 2025.	Complete		
15-May-25	Youth wellbeing network - request for committee member	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Greg Foster to appoint Deputy Warden Saulnier to the Youth Wellbeing Network Committee.	Complete		
15-May-25	Physician Recruitment Committee - Request for Alt.	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Glenn Diggdon to appoint Kathy Bourque as the alternate for the Physician Recruitment Committee.	Complete		Board was notified.
15-May-25	Approval of List of Charitable Organizations Tax Exemption	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Greg Foster to approve the list of Charitable Organization Tax Exemption as presented.	Complete		
15-May-25	End of May Meeting	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Gordon Boudreau to cancel the Executive Council Meeting at the end of May.	Complete		

15-May-25	Community Grants District 1	Village Friends - \$700 Le Jardin des Petits - \$400 Abrams River Schoolhouse Society - \$600 Theatre Sud Ouest - \$500 Le Club Acadien - \$700 Eel Brook Fire Department - \$700 SAR/Eel Brook Community Group - \$600	Complete		
15-May-25	Community Grants District 2	All \$700 - Harbour Hill, Comeaus Hill Cemetery Committee, Comeaus Hill and Little River Beach committee, Association des clairmont, deviller, fitzgerald, and jacquard, plymouth recreational hall, butte de la croix	Complete		
15-May-25	Community Grants District 3	All \$700 - Wedgeport Legion, Wedgeport Tuna Museum, Wedgeport Nature Trail, Wedgeport Ladies Auxiliary, Le Club Acadien de seniors de wedgeport, wedgeport acadian heritage society	Complete		
15-May-25	Community Grants District 4	All \$700 - Hubbards Point, Twin Village, Club Social des Iles, St. Jospeh Cemetery	Complete		
15-May-25	Community Grants District 5	All \$700 - Belleville and Friends, Le comite touristique de la paroisse ste. Anne du ruisseau, SAR New horizons seniors club, patchwork pals	Complete		
15-May-25	Community Grants District 6	All \$700 - Green Grove Cemetery Association, New Horizon Seaside Park, Lower Argyle Harbourview Cemetery, Mount Pleasant Cemetery	Complete		
15-May-25	Community Grants District 7	All \$700 - East Side Community Centre, East Pubnico New Horizons, Ladies Auxiliary of East Pub	Complete		
15-May-25	Community Grants District 8	All \$700 - Les Amies du Musee, Societe Historique acadienne de pubnico-ouest	Complete		
15-May-25	Community Grant District 9	Le Village Historique Acaiden de la Nouvelle Ecosse - \$700	Complete		
22-May-25	West Pubnico Golf Association	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to approve a capital grant in the amount of \$30,000 per year over three years beginning in the fiscal year 2025-2026.	Complete		Motion to be made every year.
22-May-25	Capital Reserve Budget	It is MOVED by Councillor Glenn Diggdon and SECONDED by Deputy Warden Ted Saulnier to approve the Capital Reserve budget as presented.	Complete		
22-May-25	Capital Reserve Budget	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden to approve the Tangible Capital Assets budget as presented for the 2025/2026 fiscal year.	Complete		
22-May-25	Operating Fund Income Statement to Mar. 31/25	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to transfer \$100,000 of the 2024-2025 operating surplus to the capital reserve, for a total transfer to the capital reserve of \$550,000 for the 2024-2025 fiscal year.	Complete		
22-May-25	Operating Fund Income Statement to Mar. 31/25	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Darryl LeBlanc to accept the operating fund income statement to March 31, 2025.	Complete		
22-May-25	Operating Reserve Budget	It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Gordon Boudreau to approve the operating reserve budget as presented.	Complete		
22-May-25	Article C57 - Veterans Banner	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to approve the Veterans Banner Policy as presented.	Ongoing		to be signed
12-Jun-25	Yarmouth and Area Industrial Commission Member	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Malcolm Madden to appoint Councillor Darryl LeBlanc to the Yarmouth Area Industrial Commission.	Complete		committee advised
12-Jun-25	Yarmouth County Solid Waste Management Authority	It is MOVED by Councillor Kathy Bourque and SECONDED by Deputy Warden Ted Saulnier to appoint Councillor Racheal Surette to the Yarmouth County Solid Waste Management Board.	Complete		committee advised
12-Jun-25	By-Law 42 - Short Term Accommodation Marketing Levy	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to approve By-Law 42 Short Term Accommodation Marketing Levy as presented.	Complete pending advertising		to be advertised on June 26
12-Jun-25	Chemin de la Pointe Hubbards Point	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Glenn Diggdon to write a letter to the Nova Scotia Department of Public Works thanking them for the recent paving that was carried out, in front of the Hubbard's Point Community Centre, and request that the new pavement be extended as far as the fire hole (Civic #201 Chemin de la Pointe) with CC to Colton LeBlanc.	Complete		Letter sent June 23
12-Jun-25	Letter from Minister Smith	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to post this letter to the Municipality's Facebook page.	Complete		posted June 16, 2025
12-Jun-25	Council Community Grants for District 4	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Glenn Diggdon to approve a Council Community Grant in the amount of \$700 for Par-en-Bas Seniors Club des Aines. It is MOVED by Councillor Foster and SECONDED by Councillor LeBlanc to approve a Council Community Grant in the amount of \$700 for the Holy Family Parish Cemetery.	Complete		
12-Jun-25	Council Community Grant for District 6	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve a Council Community Grant in the amount of \$700 for the Argyle Historic Church.	Complete		
12-Jun-25	Council Community Grant for District 7	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to approve a Council Community Grant in the amount of \$700 for Laurel Hills Cemetery	Complete		
12-Jun-25	Council Community Grant for District 8	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Racheal Surette to approve a Council Community Grant in the amount of \$700 for the Pubnico and Area Garden Club.	Complete		
12-Jun-25	Council Community Grant for District 9	It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Malcolm Madden to approve a Council Community Grant in the amount of \$400 for the Tusket Cemetery.	Complete		
12-Jun-25	7 Day Notice - Article C21 - Travel and Expense Reimbursement Amendments	7-day notice passed.	Complete		To be added to June 26 agenda and claim form to be added as appendix a.
26-Jun-25	Summer Meetings 2025	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to proceed with the Executive Meeting for July 31, 2025, to accommodate planning matters requiring public hearings, and that council recess regular Council meetings for the remainder of the summer, with special meetings to be called if necessary.	Complete		
12-Jun-25	Demolition Request	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Darryl LeBlanc to issue an order to demolish the residential structure located at 2894 Highway 334, and that the demolition be completed by July 31, 2025, and the costs of the demolition constitute a lien against that property under section 507 of the Municipal Government Act.	Complete		

26-Jun-25	Council Community Grant Request District 5 - Club des Audacieux de Quinan	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve a Council Community Grant in the amount of \$700 for le Club des Audacieux de Quinan.	Complete	Office of the CAO/Finance	
26-Jun-25	Black Bears Near Local Homes	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Glenn Diggdon that Council write to the Department of Natural Resources and Renewables to express concern about nuisance bears in residential areas, to request advice for residents, and to recommend the consideration of a spring bear hunting season due to the growing bear population, with a cc to MLA Colton LeBlanc and to make a post on the Municipality of Argyle's Facebook page regarding bear safety.	Complete	Office of the CAO	Letter sent
15-May-25	CIFA Renewal	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Glenn Diggdon to approve the CIFA request to renew the sponsorship for the logo on the car in the amount of \$900 plus tax for the fiscal year 2025-2026.	Complete		invoice received and paid
22-May-25	Grants to Organization 2025	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to approve the Grants to Organizations for 2025/2026 as presented in the amount of \$59,500.	Complete		Cheques have been mailed July 10
22-May-25	Grants to Organization 2025	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Malcolm Madden to approve a Community Hall Grant in the amount of \$10,000 for the Glenwood Hall for the 2025/2026 fiscal year.	Complete		Cheques have been mailed July 10
12-Jun-25	Mosquito Control Programs	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Glenn Diggdon to have staff contact the Halifax Regional Municipality (HRM) and other municipalities in Nova Scotia to see how they deal with the mosquito problem through their integrated pest management strategy (IPM).	Complete		
26-Jun-25	Article C21 - Travel and Expense Reimbursement Policy Amendments	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Darryl LeBlanc to approve Article C21 – Travel and Expense Reimbursement Policy as presented.	Complete	Office of the CAO	Complete
26-Jun-25	By-Law Officer/Development Officer Appointment	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Glenn Diggdon to appoint Alex Ogden as Development Officer and By-Law Officer for the Municipality of the District of Argyle for 2025-2026 fiscal year.	Complete	Dept of Protection Services	Advise the province
26-Jun-25	Banking Agreement Renewal	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Gordon Boudreau to approve the 5-year banking agreement renewal with Coastal Financial Credit Union.	Complete	Finance	
26-Jun-25	7 day notice - Salary Admin Policy	7-day passed. Back up at July 31	Complete	Office of the CAO	
31-Jul-25	Article P44 - Salary Administration Policy	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve the Salary Administration Policy as presented.	Complete	Office of the CAO	
31-Jul-25	Chemir Tour des Buttes	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Darryl LeBlanc to write a letter of thanks to the Department of Public Works for the brush cutting on chemin tours des buttes.	Complete	Office of the CAO	Alain emailed thanking.
31-Jul-25	Jumpstart Project Budget Overage	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to authorize the contribution of \$5,901.01 to the Town of Yarmouth to pay for the Municipality of Argyle's portion of the budget overage on the Jumpstart multipurpose facility at the Mariners Centre.	Complete	Finance	To be paid
26-Jun-25	First Reading - Land Use By-Law Housekeeping Amendments	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to: -Give first reading to consider approval of the proposed amendments to the Land Use By-Law as contained in the planners report dated June 5, 2025; -Proceed to a public hearing without a second meeting of the Planning Advisory Committee unless substantial comments are received from the public; and -Authorize staff to schedule a public hearing.	Complete	Dept of Protection Services/WSP/Office of the CAO	Advertising to be complete. Public Hearing on July 31.
26-Jun-25	First Reading – Development Agreement Application – 5964 Highway 3, Glenwood	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Warden Nicole Albright to -Give first reading to consider the proposed development agreement, as set out in Attachment A of the planners report dated May 9, 2025, to allow the existing building on site to be used for heavy equipment storage, maintenance, and repair at 5964 Highway 3 (PID 90327230); and -Authorize staff to schedule a public hearing for the application.	Complete	Dept of Protection Services/WSP/Office of the CAO	Advertising to be complete. Public Hearing on July 31.
31-Jul-25	First Reading - By-Law X25 - Circus Animal Prohibition REPEALED	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Racheal Surette to approve first reading of By-Law X25 – Circus Animal Prohibition REPEALED.	Complete	Office of the CAO	Chantalle to post on website as per MGA. Second reading in September
31-Jul-25	Second Reading - Land Use By-Law Housekeeping Amendments	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the land use by-law housekeeping amendments proposed in the land use by-law as presented.	Complete	Office of the CAO/Protection	Chantalle to post in paper and on website. Chantalle to send to province after 14 day appeal period.
31-Jul-25	Second Reading - Development Agreement Application 5963 Highway 3, Glenwood	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Racheal Surette to approve the Development Agreement Application for 5964 Highway 3, Glenwood subject to the submission of a revised site plan indicating the correct building size of 1,500 sq. ft., and the corrected site plan be attached to and form part of the final signed agreement.	Complete	Office of the CAO/Protection	Chantalle to post in paper and on website. Chantalle to send to province after 14 day appeal period. René to obtain signatures on DA once passed.
31-Jul-25	Western Counties Regional Library - Request for Support	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to write a letter to the Province of Nova Scotia urging them to review, deliberate, and finalize the recommendations for sustainable library funding by November 2025	Complete	Office of the CAO	Letter drafted. To be sent/
31-Jul-25	In-Camera - Personnel Matters (Org Chart)	It is MOVED by Councillor Racheal Surette and SECONDED by Warden Nicole Albright to approve the new Organizational Chart as presented.	Complete	HR?	Staff to be advised
31-Jul-25	In-Camera - Alleged Breaches of the Municipality's Code of Conduct	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to have a special meeting on Wednesday, August 6, 2025 at 4:30 p.m. with legal counsel present.	Complete	Office of the CAO	Meeting to be advertised.
11-Sep-25	Festival de la Barge – Tax Exemption Request	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Malcolm Madden to add L'Association du Festival de la Barge to the list for By-Law #28 Tax Exemption for Non for-Profit Organizations and write off the current years tax bill in the amount of \$1.13 for AAN # 05361052	Complete	Finance	
11-Sep-25	Second reading – By-Law X25 – Circus Animal Prohibition REPEALED	It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Darryl LeBlanc to approve Second Reading of By-Law X25 – Circus Animal Prohibition REPEALED.	Complete	Office of the CAO	Posted on website, sent to the province for filing, in Vanguard on Oct. 2
11-Sep-25	Article C58 – Social Media Comment Policy	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to approve Article C58 – Social Media Comment Policy as presented.	Complete	Office of the CAO	On website

11-Sep-25	Amendments to Article C50 – Council Procedural Policy	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Gordon Boudreau to approve the amendments to Article C50 – Council Procedural Policy.	Complete	Office of the CAO	On website
11-Sep-25	Letter of Support for Patchwork Pals and SAR New Horizons	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Malcolm Madden to provide a letter of support to Patchwork Pals for their New Horizons Grant Application. It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to provide a letter of support to the SAR New Horizons for their New Horizons Grant application.	Complete	Grant Coordinator	Letters provided
11-Sep-25	Council Community Grant Request – Friends of TNR - \$700 – District 9	It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Glenn Diggdon to approve a Council Community Grant in the amount of \$700 for Friends of TNR.	Complete	Office of the CAO/Finance	Letter written.
11-Sep-25	Correspondence from Yarmouth International Airport Corporation re: Renaming the Airport	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to support the request from the YIAC to explore a potential name change for the Yarmouth International Airport as part of their upcoming vision and branding exercise.	Complete	Office of the CAO	Letter sent
11-Sep-25	Strong Mayor Powers	It is MOVED by Deputy Warden Councillor Saulnier and SECONDED by Councillor Kathy Bourque to write a letter to the Province stating councils position on Strong Mayor Powers.	Complete	Office of the CAO	Letter sent
25-Sep-25	Acceptance of Audited Consolidated Financial Statements - March 31, 2025	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to accept the Audited Consolidated Financial Statements as of March 31, 2025 as presented.	Complete		
25-Sep-25	Acceptance of Compiled Non-Consolidated Financial Statements – March 31, 2025	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to accept the Audited Consolidated Financial Statements as of March 31, 2025 as presented.	Complete		
25-Sep-25	Article C11 - Procurement Policy	It is MOVED by Councillor Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the amendments to Article C11 – Procurement as presented.	Complete		
25-Sep-25	Letters of Support for New Horizons Grant	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Racheal Surette to write a letter of support to the Societe Bon Temps for their New Horizons Grant Application. It is MOVED by Councillor Greg Foster and SECONDED by Councillor Gordon Boudreau to write a letter of support to the Surettes Island Social Club for their New Horizons Grant Application.	Complete	Grants Coordinator	
25-Sep-25	Noise Exemption Request - Quality Concrete	It is MOVED by Councillor Glenn Diggdon and SECONDED by Warden Nicole Albright to approve the noise exemption request from Quality Concrete to allow Dexter Construction to operate between the hours of 4 a.m. to 9 p.m. until November 30, 2025.	Complete	Office of the CAO	Letter sent.
11-Sep-25	First Reading – By-Law X5 – Committees and Functions REPEALED	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Kathy Bourque to approve first reading of By-Law X5 – Committees and Functions REPEALED.	Complete	Office of the CAO	Posted on Website. 2nd reading October 9.
11-Sep-25	Les Jeux régionaux 2025 - Deficit Funding Request	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to authorize deficit funding of \$7,500 for the Jeux régionaux 2025 deficit funding request.	Ongoing	Finance	
25-Sep-25	CSAP – Par-en-Bas Track and Field Maintenance Agreement	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Racheal Surette to accept the CSAP contract as presented.	Complete		
25-Sep-25	Public Wharf Signage - Councillor Malcolm Madden	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Glenn Diggdon to write a letter to the Department of Public Works to erect signs in identifying the location of all public wharves provincially owned in the Municipality of Argyle.	Complete	Office of the CAO	Civic number assigned. Letter in draft.
25-Sep-25	Notice of Motion for Next Meeting	Beech Lane/911 Signage	Complete	Office of the CAO	
09-Oct-25	Request for Committee Member – Societe Touristique Bon Temps d'Argyle	It is MOVED by Deputy Warden Ted Saulnier and SECONDED by Councillor Kathy Bourque to appoint Councillor Racheal Surette to the Societe Touristique Bon Temps d'Argyle Committee.	Complete	Office of the CAO	
09-Oct-25	Council Community Grant Request – Twin Village Social Club - \$700	It is MOVED by Councillor Greg Foster and SECONDED by Councillor Gordon Boudreau to approve a Council Community Grant Request in the amount of \$700 for Twin Village Social Club.	Complete	Office of the CAO/Finance	Cheque mailed
09-Oct-25	REPEAL – Article C6 – Public Presentation Policy	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Darryl LeBlanc to repeal Article C6 – Public Presentation Policy.	Complete	Office of the CAO	to be posted on website
09-Oct-25	Capital Investment Plan	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque that the 5-year Capital Investment Plan for the years ending March 31, 2026-2030 be approved as presented.	Complete	Office of the CAO	
25-Sep-25	First Reading – By-Law X22 – Civil Emergency Planning REPEALED	It is MOVED by Warden Nicole Albright and SECONDED by Councillor Gordon Boudreau to approve first reading of By-Law X22 – Civil Emergency Planning REPEALED.	Complete	Office of the CAO	Posted on website October 1, 2025 - to be brought back up on October 30.
25-Sep-25	First Reading – By-Law X34 – Municipal Emergency Measures REPEALED	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Racheal Surette to approve first reading of By-Law X34 – Municipal Emergency Measures REPEALED.	Complete	Office of the CAO	Posted on website October 1, 2025 - to be brought back up on October 30.
09-Oct-25	Second Reading – By-Law X5 – Committees and Functions REPEALED	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Deputy Warden Ted Saulnier to approve second reading of By-Law X5 – Committees and Functions REPEALED.	Complete	Office of the CAO	To be posted in Vanguard
30-Oct-25	Acceptance of Financial Report – September 30, 2025	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to accept the Financial Report to September 30, 2025, as presented.	Complete	Finance	
30-Oct-25	Relief of Taxes Request – AAN# 05740126, 00959235	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to relieve the taxes on AAN# 05740126 in the amount of \$55.16 and AAN# 00959235 in the amount of \$116.46.	Complete	Finance	
30-Oct-25	Council Community Grant Request - Argyle Glenwood Community Improvement Society	It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve a Council Community Grant in the amount of \$700 for the Argyle Glenwood Community Improvement Society.	Complete	Office of the CAO	

13-Nov-25	Tender Approval – Mariners Centre Rink Replacement	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Glenn Diggdon to approve the replacement of rink one ice slab replacement, and that the municipality finance their portion of the project, to a maximum of \$513,000, and that the CAO be directed to negotiate financing with the Municipality and Town of Yarmouth	Complete	Office of the CAO	
13-Nov-25	Drinking Water Program	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Greg Foster to extend the drinking water program to December 22, 2025.	Complete		
13-Nov-25	Salary Fire Coordinator	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Darryl LeBlanc to approve the recommended salary for the Fire Coordinator position as discussed in-camera.	Complete	Office of the CAO	
11-Sep-25	NSFM By-Law Changes	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to write a letter to the NSFM questioning what their reasoning is for not wanting a member of AMANS on the board of NSFM.	Complete	Office of the CAO	
30-Oct-25	Meeting Software Upgrade	It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Gordon Boudreau to task staff with securing E-Scribe Meeting Management Services, at an initial cost of \$1,175, along with current software fees.	Complete	Office of the CAO	Working on implementation