



Thank you for your interest in participating in the Municipality of Argyle's Community Litter Clean Up program. We're delighted to offer this initiative and extend support to organizations like yours dedicated to maintaining the cleanliness of our community. The application deadline is April 15th, 2024, with the clean-up deadline set for July 1st, 2024.

Enclosed are four forms that require completion:

1. Municipality of Argyle's application form
2. Nova Scotia Department of Transportation application form (I will fax this form off and get it approved for you.)
3. Municipality of Argyle's Liability Waiver
4. List of Participants form.

Please fill out forms 1 through 3 to apply for the litter clean-up and return them to me via the contact information provided below. Form 4 can be completed on the day of the clean-up and utilized as a sign-in sheet for participants.

This year, the Municipality is offering \$200 per kilometer, up to 5 kilometers. Your organization can clean anywhere between 1 and 5 kilometers to qualify for our incentive. Select a date for your clean-up, with a rain date as a backup, and designate the stretch of road your organization intends to clean. If you're unsure where to clean, please let me know, and I can assist in selecting an area.

The Municipality will provide you with 2 road signs to be positioned at the start and end of your clean-up, along with garbage and recycling bags, gloves, and garbage pickers. Any bottles collected may be retained for another fundraising endeavor for your organization.

An inspection will be carried out both before and after your clean-up. The pre-clean-up inspection ensures there are no immediate safety hazards in the designated area. Once the clean-up is completed, kindly inform me of the location where the garbage is deposited and the number of bags collected, and I will coordinate with the Department of Transportation for bag collection.

My contact information is:

Chantalle Newell

Email: cnewell@munargyle.com

Phone Number: (902) 648-3293

Should you have any queries or require assistance, please don't hesitate to contact me.



Municipality of Argyle
Non-Profit Community Litter Clean Up Application

Date: _____

Group name: _____ Contact Name: _____

Mailing Address: _____

Telephone number: _____ District and/or Councilor name: _____

Requested area to be cleaned: _____

Date requested to do clean up: _____

Purpose of fundraiser:

For office use only:

Municipality of Argyle Waiver
Department of Transportation Permit
Non-profit/Charitable Group

Supplies provided: bags
Signs gloves
vests
pickers

Section of highway to be cleaned: _____

Date and time of cleanup: _____

Location of garbage to be picked up: _____

Authorization

Adopt-A-Highway Group **Other Group**
Do you require replacement recognition signs? Yes _____ No _____
Number of kilometers adopted? _____
Number of volunteers performing clean-up? _____

ADOPT-A-HIGHWAY LITTER CLEAN-UP PERMIT

THE _____ IS HEREBY PERMITTED TO CLEAN UP LITTER, SUBJECT TO
GROUP'S NAME
THE CONDITIONS SET OUT ON THE INFORMATION SHEET (SEE REVERSE).

THE APPLICANT, _____ ADVISES THAT THEY WILL BE COLLECTING LITTER
GROUP REPRESENTATIVE
ON _____ IN _____ ON _____.
ROAD NAME OR NUMBER TOWN / COMMUNITY DATE

SECTION OF ROAD: _____

LITTER COLLECTED BY THE GROUP WILL BE TAKEN TO _____ . (see Conditions on reverse for more information).

APPLICANT SIGNATURE DATE CONTACT TELEPHONE NO.

THIS SECTION TO BE FILLED OUT BY DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE RENEWAL (TIR)

Items	# Supplied	# Returned
<i>Safety Vests</i>		
<i>Garbage Bags</i>		
<i>Flagging Tape</i>		

TIR BASE REPRESENTATIVE SIGNATURE

TIR BASE PHONE NUMBER

NOTE: All serious incidents are to be reported to the TIR base representative as soon as possible.

COLLECTION SUMMARY (to be filled out by Applicant/Group)

AMOUNT OF TIME SPENT ON CLEAN-UP _____
TOTAL NUMBER OF BAGS OF LITTER COLLECTED _____
TOTAL NUMBER OF BAGS OF RECYCLABLES COLLECTED _____
ANIMAL CARCASSES (PLEASE FLAG) YES _____ NO _____
HAZARDOUS SUBSTANCES/CONTAINERS (PLEASE FLAG) YES _____ NO _____
OTHER FINDS: _____

ATTENTION ADOPT-A-HIGHWAY VOLUNTEER GROUPS:

1. TO MAKE ARRANGEMENTS FOR YOUR CLEANUP, COMPLETE THE APPLICANT'S SECTION, AND EMAIL TO YOUR LOCAL DEPARTMENT OF TIR DEPOT OR OFFICE.
2. A COPY OF THIS PERMIT IS TO BE KEPT ON SITE DURING EACH LITTER CLEAN-UP.
3. ALL GROUPS WILL ADVISE THE LOCAL RCMP OF THE CLEAN-UP DATE.
4. ALL GROUPS WILL REVIEW AND COMPLY WITH THE CONDITIONS AND SUGGESTIONS (PAGE 2) BEFORE EACH CLEAN-UP.
5. AFTER THE CLEAN UP IS COMPLETE, FILL OUT THE COLLECTION SUMMARY ABOVE AND SEND A COPY OF THIS PERMIT TO THE AAH PROGRAM. **EMAIL:** info@nsadoptahighway.ca
OR MAIL: Suite D-28 Esplanade Street, Truro, Nova Scotia B2N 2K3

LITTER CLEAN-UP CONDITIONS & SUGGESTIONS

These Conditions & Suggestions apply to both Adopt-A-Highway and non Adopt-A-Highway groups.

Conditions

All participants must be 12 years of age or older. Every six participants aged 12-17 require one adult supervisor (18 years or older).

A trained individual with a First Aid kit # 2 is to be at the litter clean up site. No litter clean up is to be performed until every member of the group is wearing a safety vest which is provided by or approved by Transportation and Infrastructure Renewal.

The litter clean up operation is to proceed along one side of the adopted highway section at a time and within the limits of this section. All vehicles are to park on side roads or in parking areas behind the ditch line.

All volunteers must confine their activities to the ditch or behind the ditch line except to deposit full litter bags on the shoulder of the road for later pick-up.

The group may be responsible for picking up litter bags that day and transporting them to an approved landfill or pre-arranged site. Please call the appropriate TIR base to check if staff are available to pick up the litter bags.

During the clean up, a responsible person must see that all materials, substances, containers and large animal carcasses not suitable for removal by the members of the group are marked with a coloured ribbon on a stake or near the shoulder of the road.

All safety vests, unused litter bags and flagging materials must be returned to the TIR base on the next working day after the litter clean up.

Suggestions

Young volunteers should receive close supervision. Keep in mind that children do not see the world from a driver's perspective.

In addition to wearing safety vests, volunteers are encouraged to wear CSA approved safety boots; CSA approved hard hats; gloves; long pants and long-sleeved shirts.

All objects should receive appropriate care when handled. Proper consideration should be given to the types of material that various ages of volunteers should pick up and place in the litter bags. For example, a child should not touch a car battery while a more mature member of the group, who is familiar with the danger of acid spills, might be able to handle it.

If in doubt – flag it! Any suspicious or unfamiliar objects should be flagged and left alone. This is particularly true for medical waste of any kind.

Any recyclable materials such as cans and bottles can be collected and taken away by the group as a fund-raiser.

The Purpose of these Conditions & Suggestions is to Ensure the Safety of Volunteers and Motorists Alike.



Community Litter Cleanup Incentive Program

**Release of Liability agreement, waiver of claims, assumptions of risks and indemnity agreement.
Please read Carefully.**

Non Profit Organization Name: _____
(Please print)

Stretch of road to be cleaned: _____
(Please print)

Date of cleanup: _____

It is understood that in consideration of the Municipality paying the _____ (The Organization) for the cleaning up of the stretch of road identified herein. The Organization has been selected and understands that the Organization is a member of the Community Litter Clean Up Committee of Council.

The Organization shall defend, indemnify and save harmless the Municipality of the District of Argyle, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of the Organization, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of this activity. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the non-profit organization in accordance with this activity and shall survive this Contract.

The Organization agrees to defend, indemnify, and save harmless the Municipality of the District of Argyle from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Organization's status with the WCB. This indemnity shall be in addition to and not in lieu of any proof of WCB status and compliance to be provided by the Organization in accordance with this activity and shall survive this Activity.

per: _____
Organization _____
Date: _____

per: _____
Witness: _____
Date: _____

The Organization, through the signature above, agrees to the terms of this document, including the waiver of certain rights, including the right to sue.



Municipality of the District of Argyle
Community Litter Cleanup Incentive Program
List of participants

Name	Civic Address	Signature	Date
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____

The participants herein signed above have read, understood and shall follow the regulations of the Municipal Policy and understand and have read the NS Transportation and Public Works Adopt a Highway clean up permit in its entirety.

This form can be returned to the Municipal Office after the clean up has taken place.